

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Laurence School, Ashley Road, Bradford on Avon, BA15 1DZ  
**Date:** 16 January 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 9.40 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jim Lynch, Cllr Trevor Carbin (Chairman) and Cllr Johnny Kidney

### **Wiltshire Council Officers**

Peter Dunford – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Bradford on Avon Town Council – Dom Newton, Simon McNeil-Ritchie & Mike Roberts  
South Wraxall Parish Council - Nigel Gill

### **Partners**

Wiltshire Police – Inspector James Williams

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<u>Arrival and refreshments</u>
2	<p><u>PART ONE: TRAFFIC WORKSHOP</u></p> <p>A presentation was given by Simon McNeil-Ritchie and Trevor Bedeman on the findings of the Key Evidence Review Board (KERB) report on Bradford on Avon's traffic issues.</p> <p>A Workshop was then held to unpack the report and to discuss its findings. Facilitated groups at tables discussed and ranked the issues affecting the town (solutions were not permitted!). These were pinned up on the wall. The issues were then grouped. All voted up to 5 times each for issues according to perceived importance. A tally was made of the voting and outcomes were shared.</p> <p>All groups were then asked to record "what a good outcome for the town would look like".</p> <p>A report on this and two subsequent workshops will be issued by the Town Council.</p>
3	<u>PART TWO: OTHER AREA BOARD BUSINESS</u>
4	<p><u>Apologies for Absence</u></p> <p>Cllr Sarah Gibson – Wiltshire Council.</p>
5	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
6	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The Minutes of the Area Board meeting held on the 28 November 2018 were signed as the correct record.</b></li> </ul>

7	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Polling District and Polling Place Review</li> <li>• Office of the Police and Crime Commissioner- Precept Consultation</li> <li>• Special Schools Consultation</li> </ul>
8	<p><u>Partner Updates</u></p> <ul style="list-style-type: none"> <li>• RUH Maternity Transformation Consultation - Sarah McClellan from the CCG gave a presentation that outlined the CCG's proposed changes to the way that maternity services were to be delivered in the local community area.</li> <li>• Inspector James Williams introduced the Wiltshire Police update and answered questions.</li> </ul> <p>The following partner updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• HealthWatch Wiltshire.</li> </ul>
9	<p><u>Community Grant Scheme – applications for funding</u></p> <p>The Area Board considered five applications for grant funding:</p> <ul style="list-style-type: none"> <li>• Climate Friendly Bradford on Avon awarded £1,500 towards the water fountain project.</li> <li>• BoA Community Emergency volunteers awarded £1,884 towards a first aid training programme. <i>It was agreed that the funding would be taken from the Health &amp; Wellbeing budget.</i></li> <li>• Relate awarded £5,000 towards a "Relateen" counselling programme at St Laurence School. <i>It was agreed that the funding would be taken from the Local Youth Network budget</i></li> </ul>

	<ul style="list-style-type: none"> <li>• Councillor Led Bid from Councillor Jim Lynch awarded £1,000 towards the running costs of the Bradford on Avon Multi-Agency Forum.</li> </ul> <p><i>It was agreed that the funding would be taken from the Health &amp; Wellbeing budget</i></p> <ul style="list-style-type: none"> <li>• Councillor led bid from Trevor Carbin awarded £1,000 towards participation of the Bradford on Avon community area in the National Armed Forces Weekend in Salisbury, 28-30 June 2019.</li> </ul> <p><i>It was agreed that the funding would be taken 50/50 from the Health &amp; Wellbeing and Community Grants budgets</i></p>
10	<p><u>Working Group Updates</u></p> <p>Community Area Transport Group – Sarah Gibson</p> <ul style="list-style-type: none"> <li>• Cllr Gibson was not in attendance. There had been no CATG in the last cycle, next meeting 18 February.</li> </ul> <p>Health and Wellbeing Group – Johnny Kidney</p> <ul style="list-style-type: none"> <li>• The notes of the meeting held on 10 December 2018 were discussed and agreed. Date of next meeting - Monday 25 February 2019.</li> </ul> <p>Local Youth Network – Jim Lynch</p> <ul style="list-style-type: none"> <li>• Discussions were ongoing with the Town Council and Colonel William Llewellyn Palmer Trust regarding joining up youth support services and grant funding across the town and villages of the community area.</li> <li>• It was agreed to invite a Youth Services Work Plan for 2019/20 to be presented to the March board meeting with a view to agreeing a contribution of up to £ 10,000 LYN funding per annum towards a joint programme of work.</li> </ul>
11	<p><u>Date of Next Meeting</u></p> <p>Wednesday 13 March 2019 at St Margaret’s Hall, Bradford on Avon.</p>